United Food and Commercial Workers
and Food Employers Labor Relations Association
Severance Plan

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A Program of the
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MINUTES OF THE MEETING OF THE
COMMITTEE MEMBERS
OF THE UFCW & FELRA SEVERANCE FUND
APRIL 12, 2017
LANDOVER, MARYLAND

The following Committee Members were present:

Union Committee Members
T. Hipkins - Chairman
J. Hack
N. Hill
C. Hoffmann
M. Wilson

Employer Committee Members
D. Dosenbach
J. Paradis
S. Ridore
W. Meisen

Also present were:

Y. Anwar – UFCW Local 400
H. Burton – Morgan, Lewis & Bockius, LLP
J. Chorpenning – UFCW Local 27
L. DuVall – Associated Administrators, LLC
M. Federici – UFCW Local 400
W. Jensen – Associated Administrators, LLC
G. Kalwarski – Cheiron
C. Murphy – Associated Administrators, LLC
G. Murphy – UFCW Local 27
D. Russell – Investment Performance Services
S. Sanchez – Slevin & Hart, P.C.
B. Slevin – Slevin & Hart, P.C.
L. Walsh – Associated Administrators, LLC
K. Woodrich – Cheiron

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

II. COMMITTEE APPOINTMENT

Mr. Jensen reported that he received notification from UFCW Local 400 appointing Mr. Michael Wilson to replace Ms. Mikki Harris as a Committee Member effective March 2, 2017 and that Mr. Wilson had accepted the appointment. The Committee Members welcomed Mr. Wilson.

III. MINUTES

The Committee Members reviewed the minutes of the last regular meeting held on January 26, 2017, the Appeals Sub-Committee minutes of January 31, 2017, and the Appeals Sub-Committee minutes of March 17, 2017, which were pre-circulated.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED that the minutes of the regular meeting held on January 26, 2017, the Appeals Sub-Committee minutes of January 31, 2017, and the Appeals Sub-Committee minutes of March 17, 2017 are approved as presented.**

IV. FINANCIAL REPORT

A. PNC Bank

Mr. Jensen reviewed the PNC Summary of Activity Report for the period January 1 through March 31, 2017. Such report indicated a beginning market value of $2,458,843, earnings of $18,359, receipts of $3,350,568, and disbursements of $1,656,596, producing an ending market value of $4,171,174 as of March 31, 2017.

B. Investment Performance Services ("IPS")

The Committee Members welcomed Mr. David Russell of IPS to the meeting. Mr. Russell presented the preliminary investment performance report for the period ending February 28, 2017. Such report indicated that the year-to-date performance return was 1.0%. The market value of assets as of February 28, 2017 was $3,666,866.

The Trustees thanked Mr. Russell for his report and he was excused from the meeting.

V. ATTORNEY'S REPORT

A. Department of Labor ("DOL") Inquiry

Mr. Slevin reported on an inquiry from the DOL regarding the severance benefit application of a former SuperFresh employee.

B. Cheiron Consulting Agreement

Mr. Slevin presented an amendment to the Cheiron Consulting Agreement. It was executed by the Trustees.

C. A&P Bankruptcy

Mr. Slevin reported on the A&P bankruptcy action.

VI. ADMINISTRATIVE MANAGER'S REPORT

A. 4Q 2016 Report

Mr. Jensen presented the Administrative Manager's Report for the fourth quarter 2016. Such report indicated contribution income of $2,340, and interest income of $18,262, producing a total income of $20,602. Total expenses were $996,980, producing a deficit of $976,378. He noted that hours were recorded on behalf of 32 active Plan participants.

Mr. Jensen reviewed the severance applications contained in the Administrative Manager's Fourth Quarter 2016 Report.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED that the Severance applications contained in the Fourth Quarter 2016 Administrative Manager's Report are recommended for payment.**

VII. INVOICES

Mr. Jensen presented a list of invoices dated April 12, 2017. It was noted there were no additions, deletions or changes to the list.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

RESOLVED that the invoices on the list dated April 12, 2017 are recommended for approval.

VIII. OTHER FUND BUSINESS

A. Severance Funding

Mr. Jensen reported that the participating employers paid the contribution invoices issued by the Fund office to replenish Plan assets to a $5 million level.

B. Severance Sub-Committee

The Committee appointed a sub-committee of Murphy, Hack, Meisen, Ridore and Anwar to review participant communication options and benefit payment options and to make recommendations to the full Committee and the Board of Trustees. After discussion, the sub-committee set May 18, 2017, at 10:00 a.m. to meet at the offices of Associated Administrators in Sparks, Maryland, to review the existing severance procedures and participant communications and benefit payment options, and to discuss the pending severance appeals.

IX. NEXT MEETING DATES AND LOCATIONS

After discussion, the Committee selected July 12 and November 15 as their regular Committee meeting dates in 2017. The Board meetings are to be held in Landover at the UFCW Local 400 offices.

X. ADJOURNMENT

There being no further business to come before the Severance Committee, the meeting was adjourned.

Respectfully Submitted,

William R. Jensen

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